

Approved Aug. 16, 2016

**Town Meeting Coordinating Committee
Minutes for July 15, 2016, 3:00 – 5:00 pm
Room 101, Bangs Center**

Present: Peggy Roberts, Mary Streeter, Alan Powell, Chris Riddle, Patricia Holland, Jacqueline Maidana

Visiting: Michael Greenebaum

Absent: Barbara Ford

Peggy called the meeting to order at 3:10 PM.

1. **Public Comment:** None.
2. **Information for Charter Commission:** Peggy read a letter from Mandi Jo Hanneke inviting her to make recommendations about TM to Amherst's Charter Commission (copy attached). Peggy moved to form a nine-member subcommittee of TMCC called Town Policies and Procedures, its members to be Chris Riddle and Jacqueline Maidana of the TMCC plus John Fox, Adrienne Terrizzi, Maurianne Adams, John Hornick, Michael Greenebaum, and others. The motion was approved unanimously. The subcommittee's next meeting will be July 25th at 12 N. in the Glass Room, Bangs Center. Michael Greenebaum thanked the TMCC and left. Chris will notify Moderator Jim Pistrang about this subcommittee.
3. **Information for Draft FY2015 Annual Report:** Mary and Jacqueline will meet join Peggy at her house to go through Peggy's files and help draft a report.
4. **Evaluations of TMCC Town Meeting Events:** Discussion postponed.
5. **Review of Town Meeting:** We discussed the following:
 - how TM has improved over the years
 - how well different age groups are represented
 - adding at least one more TM during the year in winter
 - pre-TM meetings for people to meet their TM representatives
 - increase the number of signatures needed for petition articles from 10 to 25
 - voting from home with a clicker while watching TM on TV
6. **Town Website and Listserv:** Mary will meet with the IT director at Town Hall about the Town's website. She also expressed concerns about the use of our TM website, but there was no time to discuss them.
7. **Scheduling of Next Meetings:** The next meeting will be Wednesday, July 27, at 4:30 PM.
8. **Approval of Minutes:** We approved the minutes of June 23, 2016, as amended.
9. **Future Projects:** No time to discuss.
10. **Topics Not Anticipated 48 Hours Before the Meeting:** None.

The meeting adjourned at 5:00 PM.

Minutes submitted by Patricia Holland, Clerk.

Documents distributed:

Agenda

Draft Minutes, June 23, 2016 meeting

Letter, Mandi Jo Hanneke to Peggy Roberts, 6/18/2016, inviting her to make recommendations about TM to Amherst's Charter Commission